

# CIT Advisory Board Meeting Agenda ~ Nov. 28, 2006

Perkins Tower Room 201 (see directions below)

## 1. Review of minutes from Oct.31, 2006 [5 min.]

## 2. Wrap up of CIT grants discussion from last meeting [10 min.]

Lynne will bring summary of responses to questions sent by email after the last meeting.

## 3. Academic Tools review and future planning [35 min.]

Guests: Neal Caidin, Head of Applications Support in CIT

### 3A. Course Management System – Blackboard

- \* Brief history of the Bb system, including growth of use and support model
- \* What has been beneficial about having a widely-used course management system?
- \* What do people like about Blackboard?
- \* What has been the downside of a widely-used course management system? What do people not like about Blackboard?
- \* How can CIT best help faculty take advantage of the Blackboard tools relevant to their teaching? (awareness, skill, etc.)
- \* Interest in a pilot of ClearText for providing real time updates?

### 3B. Emerging Academic Tools at Duke

Review of other tools now available at Duke, such as DukeCast, DukeCapture, iTunesU, Elluminate, streaming media server, blog/wiki tools.

Discussion:

- \* Are most faculty aware of these tools? How are they being used? What do we see as the potential growth in use of these tools?
- \* What would promote or hinder further use of these and other emerging academic tools?

### 3C. Non-Duke emerging tools

- \* What kinds of non-Duke tools are instructors and students in your schools and departments exploring? E.g., GoogleDocs, Flickr, MySpace, others??
- \* What are the pros and cons of faculty using these off-site tools?
- \* How important is it that these tools be integrated with student information systems or with Blackboard or with other tools?

## RELATED MATERIALS:

- \* CIT-update-28Aug06 (previously distributed, in wiki) – see section on Academic Tools 2005-06
- \* Blackboard report (previously distributed, in wiki)

Information on emerging academic tools at Duke:

- \*DukeCapture and classroom recording: <http://www.oit.duke.edu/dms/dukecapture/>
- \*DukeCast and podcasting: <http://www.oit.duke.edu/dms/podcasting.html>

\*DukeStream and streaming media server:

<http://www.oit.duke.edu/dms/dukestream/index.html>

\*Elluminate and webconferencing: [http://www.oit.duke.edu/dms/web\\_conferencing.html](http://www.oit.duke.edu/dms/web_conferencing.html)

\*Duke on iTunesU: <http://www.duke.edu/ddi/itunes/index.html>

Information on non-Duke emerging tools

\*Google Docs and Google Spreadsheets: <http://www.google.com/google-d-s/tour1.html>

\*Flickr: <http://www.flickr.com/>

\*MySpace: <http://www.myspace.com/>

## **5. Meetings for Spring 2007 semester [5 min.]**

Can we continue meeting the 4<sup>th</sup> Tuesday of each month from 4 – 5pm? If so, our meetings would be 4-5 pm on:

January 30, 2007

February 27, 2007

March 27, 2007

April 24, 2007

## **6. Upcoming agenda topics:**

A. Information sharing about instructional technology activities from each CIT Advisory Board representative's area

B. CIT evaluation activities – What kinds of information would the group like to have about CIT-supported instructional technology activities? [Jan. meeting]

C. CIT website to be revamped with more interactive and customized features for faculty this fall – will want your input on changes [January meeting]

D. University strategic plan and instructional technology [February meeting]

- Review key points of report from working group on instructional technology

- Discussion: What should be top priorities for action items?

E. Other items?

**Directions to Tower Room 201** – Come in the entrance to Perkins that is under the connector between Perkins and Bostock. Take the elevator to the 2<sup>nd</sup> floor. Turn left, go through the double doors and turn left again. The Tower Room is on your left near the windows.